

## Project Manager (f/m/x) - Study Coordination

**Location** // Magdeburg, Berlin or remote

**Field** // Digital Health

**Experience level** // intermediate

**Start** // as soon as possible, latest start: 01-05-2021

**Duration** // temporary (maternity leave replacement) until end of May 2022

**Working time** // full-time

---

### About us

Every 3 seconds someone in the world develops dementia. With an aging population the number of people who suffer from dementia will double by 2030 and more than triple by 2050. The World Health Organization calls dementia a public health priority. Currently there are, however, no healing therapies or drugs on the market.

neotiv is a team of scientists, developers and technology passionate people that share a vision to help prevent or develop intervention in the context of dementia. We have created a software system to detect early signs of dementia and enable early intervention in the course of the disease. neotiv works in close collaboration with the Otto-von-Guericke-University Magdeburg and the German Center for Neurodegenerative Diseases (DZNE).

We are looking for a **Project Manager (f/m/x)** with a focus on study coordination.

---

### Your responsibilities

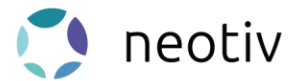
- You oversee the preparation, implementation, follow-up, and prioritization of various scientific studies using our products.
- You coordinate different aspects of scientific studies (ethical processes, cooperation contracts, recruiting processes, grant applications) and manage studies on a day-to-day basis.
- You are the main contact person for new partners of the clinical and scientific community and answer their questions.
- You are in close contact with health care professionals, scientists, and app users.
- You provide updates in internal team lead meetings and facilitate the communication between team science and the other teams.
- You represent neotiv at (digital) conferences, fairs, and scientific colloquia.
- You contribute to the generation of editorial content.
- You keep an eye on scientific innovations and check their relevance for neotiv.

### Your profile

- Degree in psychology, medicine, neuroscience or similar.
- A PhD in the same field would be highly appreciated.
- 3+ years of experience in coordinating and conducting studies (national and international).
- Practical experience in our field of research (neurodegenerative diseases, cognitive tests).
- Experience with elderly with and without cognitive impairments (e.g. in clinical or scientific contexts).
- Knowledge in the field of digital health would be an advantage.
- You have a national and international research network.
- You have the willingness to commute to Magdeburg at least once a week.
- You are well-structured and work independently.
- You are a talented organizer.

# Job offer

„Help to prevent dementia“



- You are communicative, quick-reacting and you deal well with different stakeholder.
- You are reliable, precise and team-minded.
- You have excellent German and English language skills.

## What we have to offer

- Work along best in class dementia researchers from leading scientific institutions.
- Flexible working hours / remote working place.
- Further education possibilities in your field of interest.
- Casual work environment.
- Working on applied projects with a great cause.

---

## Your point of contact

Please send your CV and letter of motivation to [jobs@neotiv.com](mailto:jobs@neotiv.com). If you have any further questions or concerns, please do not hesitate to contact our Head of HR, Anne.